## Before You Begin Typing

## REMEMBER...

- 1. Position your body in front of the G and H keys.
- 2. Keep your head up, eyes should focus on the screen not on your keyboard.
- 3. Relax your shoulders, keep elbows close to your body.
- 4. Keep both of your feet on the floor in front of your chair.
- 5. When typing, try to keep your wrists flat.
- 6. Keep fingers curved and resting on the home row keys. **asdf** jkl;
- 7. Use your thumbs to strike the spacebar.

## You are ready to begin.

